Class Name: Prep C

Class location: J1

Teacher’s Name: Mrs Tanya Murphy

Teacher Aide’s Name: Mrs Trudy Kennedy

Classroom organisation:

- Please inform the office and myself of any change of address or phone number;
- Please name all your child’s possessions;
- Please place a spare set of clothes in your child’s bag;
- All utensils for eating lunches need to be brought from home (e.g. spoons, forks, etc.);
- If your child arrives at school before 8.30am, s/he is to wait at the Shed until dismissed;
- No child or parent is to enter the classroom without a teacher being present;
- Before school children are to:
  - go to the toilet and have a drink
  - place tuckshop orders in the boxes (if necessary)
  - place their homework folder in the box.
Then children may choose to do some free-choice activities such as reading books, doing puzzles or reading books or playing with playdough.

- **School concludes at 2.50pm. As of Week 6 of Term 1, children will walk to meet their pick-up person by themselves. Please ensure your child is aware of who is picking them up and from where.**

**Other items** –

- Tuckshop orders need to be written on a brown paper bag and placed in boxes by 9am
- Kirnews is distributed every Tuesday
- Junior Assembly (P–3) – Tuesday at 2.00pm at the Shed
- Bookclub needs to be sent to the Resource Centre
- Any money is to be placed in the BSM’s window and put into the wooden box
- Absences – a note or direct communication is required. Parents are also able to email the administration staff.

**Communication with the teacher:** I am available (usually) before or after school. If you wish to contact me, please phone the school number on – 47 999 881. I may not be available to take your call (due to lunchtime duties), I may not be able to return your call until the next day.

For a formal interview please phone the school for an appointment.

Class newsletters will be sent home when necessary.
Positive Behaviour Support: Prep C follows Kirwan State School rules of “Striving to Excel” by being – **Safe, Respectful** and **Responsible Learners**.

We encourage and reward positive behaviour through positive language, verbal raise, stickers from the Sticker Box, Thank Yous, Student of the Week, classroom jobs and responsibilities.

**Class rules:**

Be a safe, respectful and responsible learner by:

1. Be a good listener.
2. Put your hand up to talk.
3. Follow instructions.
4. Keep your hands and feet to yourself.
5. Make safe/good choices.

*Behaviour management strategies include:* a verbal reminder of the rules, praise for good choices, stickers, Stars of the Day, Gotchas and class responsibilities. If a child’s behaviour requires attention, strategies included: 1,2,3 Magic, child may be taken to a “Buddy Class” or sent to the office to speak with the Deputy Principal or Principal. These strategies follow Kirwan State School’s Responsible Behaviour Plan.

**Parent Helpers:** Parent helpers are encouraged to sign up on the roster for listening to reading and sight words. Normally 1–2 parent helpers per day are sufficient.

**Homework:** *(Beginning Term 2)* This will be in the form of a take-home reader and sight words. Each night your child is required to
read a book that is suited to their reading level. After you have read the book with your child, please sign in the column, write a comment and return the book and folder the next day. Daily reading of 5–10 minutes to an adult makes a significant difference in your child’s skill development. Other homework tasks may include:

- a rostered Show and Tell or News Telling session;
- taking home our class Travel Buddy
- other small tasks related to other subject areas.

***Please note: children cannot take a book home without a homework folder.

**Sight Words (Beginning Term 2)**

Within your child’s homework folder, alongside their home reader book, you will also find a sight word booklet. Your child should practice reading these words each night. Your child does not need to know how to spell these words. After some practice, your child will soon be recognising common words and using their knowledge of initial sounds as they read. Emphasis is not always on sounding out, because there are certain ‘sight words’ which are learnt by memory. The children learn these words by looking at them as a whole word and not phonetically – (sounding them out). These sight words will also be extensively exposed to the children within classroom activities.

**Specialist Lessons:**

*Physical Education (P.E.) and Music - Wednesday - 950–10.50 am*

(children require hats for P.E.)

*Library Borrowing - Friday 9.50–10.20 (children require a library bag)*

*Non-Contact Time - Monday 8.50–9.50 with Mrs Robyn Campbell*
**Curriculum overview:** The Australian Curriculum will be taught for the areas of English, Mathematics Science and History in the Prep Year. We also follow the Early Years Curriculum Guidelines, which have the following learning areas:

**Social and Personal Learning:** awareness of being members of social groups and functioning appropriately within these. Personal learning includes developing personal identity, self-esteem, resilience, personal organisation and independence.

**Health and Physical Learning:** focuses on gross- and fine motor development and making healthy choices.

**Language Learning and Communication:** children explore patterns and conventions of spoken, signed and augmentative language. They also develop understanding of reading and writing – written, visual and multimodal texts.

**Early Mathematical Understanding:** children explore and develop an understanding of numbers 0–20 in concrete, numerical and word form. Other strands include: early addition and subtraction, measurement, space, chance and data, money and problem solving.

**Active Thinking Processes:** these include – Thinking, Investigating the Natural World, Investigating technology, Investigating environment and Imagining and responding.

**Excursions:** During the year there may be opportunities for excursions and guest speakers that relate to the year 1 curriculum. Your child will be encouraged to participate, provided that they display appropriate classroom and playground behaviour.
Reporting:

Term 1: Parent–Teacher interview (will be conducted in Weeks 1 & 2 of Term 2)

Term 2: School written report

Term 3: Parent–Teacher interview

Term 4: School written report

I look forward to a busy and productive year!

Kind regards,

Tanya Murphy – Prep C Teacher.

(P.S. – A class timetable is included, although it is subject to change throughout the year!)
<table>
<thead>
<tr>
<th>Day/Time</th>
<th>Monday</th>
<th>Tuesday</th>
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<td>History &amp; SOSE</td>
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